



## *Event Guide*

Indian Creek Country Club offers a premier Marion and Cedar Rapids area banquet facility that is the perfect option for your next event. It has been newly renovated and is spacious enough to accommodate almost any occasion. With a vaulted ceiling and beautiful views overlooking the golf course from our wall to wall windows, it is the perfect option for wedding receptions, reunions, graduation parties, meetings or many other events for up to 200 people. Indian Creek offers attentive staff, tables and chairs, full bar service, as well as a large dance floor, a spacious deck, and plenty of parking.

In addition to choosing your own caterer, Indian Creek Country Club has worked with these caterers in the area in order to take care of all of your culinary needs:

***Catering by LJ's***

***Dostal Catering Service***

***Carlos O'Kelley's Catering***

*Once you choose a caterer, please have them contact Chester at Indian Creek to coordinate your event.*

**Full Day Room Rental (Ballroom and Bar Area): \$1,300 / \$1,100 for Members**

Full day is equivalent to 10 hours of total time from set up to end.

**Hourly Room Rental (Ballroom and Bar Area): \$175 per hour / \$150 per hour for Members**

Hourly rental includes 1 hour to decorate/setup and 30 minutes to cleanup at no charge.

**Hourly Room Rental (Bar Area Only): \$100 per hour / \$75 per hour for Members**

**\*\*15% Gratuity for all beverages and 7% sales tax will be applied to the rental fee.**



### Event Guidelines

- A deposit of half of your estimated room rental is due three months prior to your event.
  - The catering deposit will depend on the caterer of your choice.
  - Final guest count guarantee is due one week prior to your event.
- Due date for final guest count for FOOD will depend on the caterer of your choice.
- Final payments are due at the end of your event. You may pay with cash, check or credit card.  
**A credit card processing fee of 3% will be added if using a credit card.**
- **All alcohol MUST be provided by Indian Creek Country Club. Any alcohol brought in from off premise will be confiscated.**
  - All events must end by Midnight
- You will be responsible to remove all of your belongings at the end of your event

### Decorating Guidelines

- All flames must be enclosed in a vase or votive
  - No glitter or confetti permitted
- No holes in the walls or wood via tacks, nails, etc.
- No industrial tape (i.e. duct tape) on painted walls or wood
- **\*\*Please consult the manager with any questions about décor options**